

# Minutes

5:00 p.m., October 25, 2022, Regular Monthly Meeting

## Lancaster County School District Board of Trustees Regular Monthly Meeting

### In attendance

<b>Board members present-</b>	Ken Buck (Secretary), Janice Dabney (Chair), Tyrom Faulkner, Margaret Gamble, Bobby Parker, Brad Small (Vice Chair), and Melvin Stroble
<b>Board members absent-</b>	None
<b>District personnel-</b>	TJ Armbrust (LearnTV), Linda Blackwell (Elementary Director), LaMonica Blair (Research & Development), Rachel Bradley (Superintendent's Assistant), Rick Chandler (Attorney), Michelle Craig (Communications Specialist), John Duke (Facilities), Butch Dutton (Secondary Director) Mary Faile (Finance Director), Trevor Hammond (Procurement Director), Cory Hyslop (EES Principal), Mellanie Jinnette (Interim Chief Financial Officer), Brad Johnson (ILIS Principal), Kelli Overcash (KES Principal), Jonathan Phipps (Superintendent), Lydia Quinn (COO Specialist), Ray Sapp (Security Guard), Quinton Thomas (LearnTV), Bryan Vaughn (Safety & Communications Director), Kendra Watts (Fiscal Services), Keisha Witherspoon (CES Principal)
<b>Guests-</b>	0
<b>Press-</b>	Mac Banks (The Lancaster News)
<b>Citizens-</b>	8

### Open session

<b>Call to order and invocation-</b> BABA	At 7:03 p.m., the chair called the meeting to order. Ms. Dabney gave the <u>INVOCATION</u> .
<b>Notice to media-</b> BCBB	In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, Cable 2, The Herald, the Kershaw News Era, The Lancaster News, WBTV, WRHM and WSOC were notified of the time, date, place and agenda of this meeting. The chair called for approval of the agenda as emailed.

### Executive session

<b>Executive session-</b> BCBK, GBC/D, GBO, GBN, DFN, FGB	The chair announced the purpose for executive session was to receive resignations/retirements/terminations, 2022-2023 working retirees employment recommendations, 2022-2023 certified employment recommendations, 2023-2024 certified employment recommendations, student matters related to student transfers, contractual service matters, discussion related to employment matter involving employee's goals and Receipt of legal advice related to a potential claim. The <u>MOTION</u> to enter executive session was made by Mr. Buck and seconded by Mr. Stroble. The motion <u>PASSED</u> unanimously (7-0).
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## Open session

**Welcome & Pledge of Allegiance -**  
BCB

At 7:03 p.m., the chair welcomed the public on behalf of the board.

**Approval of meeting agenda-**  
BCBD

The chair called for approval of the agenda as emailed. In open session, a **MOTION** was made by Mr. Stroble and seconded by Mr. Faulkner to move Discussion Action item I21, Partners for Yourth and Promise Neighborhood Partnership, up to I2.  
The motion **PASSED** unanimously (7-0).

**Executive session action-**  
BCBK

The chair noted that the board held an executive session at 5:02 p.m.

The chair reported that the board had not completed its executive session business and would need to continue executive session after the regular open session.

**Special Recognition -**

Dr. Phipps recognized Ms. Dabney with a commemorative statue for her nearly thirty years of service as a board member for Lancaster County School District. Ms. Dabney recognized Mr. Buck for his four years of service on the board. Both board members spoke about their time serving Lancaster County Schools and their community.

**Public forum-**  
BCBI

The chair outlined the procedures for addressing the board and invited any member of the audience to come forward. Five members of the public came forward. Ms. Demetra Cornwell spoke about parent concerns regarding the Linewize monitoring system and the upcoming election on November 8th. Ms. Desireé Accetturo spoke about concerns with growth in the county and student test scores. Mr. Steve Giagiakos spoke about his concerns student test scores and technology in schools. Ms. Amanda Contesso spoke about her concerns for student test scores and listening to teachers and parents. Ms. Tonya Ross spoke about her concerns regarding Promise Neighborhood program, Partners for Youth, and funding for the district.

**Approval of consent action items-**  
BCBD

The chair called for approval of consent action items below.

- Minutes of **September 20** regular meeting and **October 4** called meeting
- Early Head Start monthly financial **report**
- Head Start monthly financial **report**

The motion **PASSED** (6-1).  
Mr. Stroble voted against.

**Regular monthly financial report, ESSER funds, Fiscal Watch, Special Revenue -**  
DCH

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Faile and Ms. Jinnette who went over the monthly general fund financial report. Ms. Faile reported that expenditures and revenues were in line with the budget. Mr. Stroble asked if ESSER funds were being used for cleaning services. Ms. Faile stated that ESSER funds were not being

used to cover the cost of cleaning for the district. The board discussed the teacher and substitute shortage and how to possibly compensate teachers who are also substituting in other classes during their planning period. Mr. Small requested that Dr. Phipps bring a proposal for compensation to the board in November. Mr. Stroble requested the status of the payout to Moseley Architects regarding Indian Land High School. Dr. Phipps stated he would look into the status and have that information for the board next month. Mr. Stroble requested the status of the McDonald Green Elementary project. Dr. Phipps stated that the project update would come during the facilities update. Ms. Faile went over the amount of the ESSER funds that have been spent in each allocation and what is left to be spent. Ms. Jinnette explained what special revenue funds are, how they are allocated, and how the funds are spent. Mr. Stroble requested clarification on the difference in allocation amounts of Title IV funds from the past few years. Ms. Jinnette stated that she could do some research and update the board on the reasoning for the differences. Mr. Stroble requested that the board be able to review the 2021-2022 audit report before it is officially submitted to the State Department of Education for review. Ms. Jinnette confirmed that the audit report could be provided for review once the auditors completed it.

A MOTION to approve the monthly financial report was made by Mr. Stroble and seconded by Mr. Small.

The motion PASSED unanimously (7-0).

**Partners for Youth and Promise Neighborhood Partnership -**

A MOTION to have Lancaster County School District cease providing payroll support to Partners for Youth as soon as practical was made by Mr. Stroble. There was no second.

The motion dies for lack of a second.

**Recommendation to approve second reading of revisions to Board Policy Section A - School District Organization, except Board Policies AC & ACB, and Memo**

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of Board Policy Section A - *School District Organization*. The board discussed tabling Board Policies AA and AG for further review. The board also discussed amending Board Policy ACA.

A MOTION to table the second reading of Board Policy AA-*School District Legal Status* with and Memo was made by Mr. Stroble and seconded by Mr. Buck.

The motion PASSED unanimously (6-0).

Mr. Parker was absent.

A MOTION to approve the second reading of Board Policy ACA-*Nondiscrimination/Equal Opportunity* with the amendment of replacing Chief Operations Officer with Superintendent or Superintendent's designee, and Memo was made by Mr. Stroble and seconded by Mr. Buck.

The motion PASSED unanimously (7-0).

A MOTION to table the second reading of Board Policy AG-*Tobacco-Free Schools* with and Memo was made by Mr. Stroble and seconded by Mr. Buck.

Recommendation to approve second reading of revisions to **Board Policy Section B- School Board Operations**, except Board Policies **BAC, BBA, BBA-BA, BBB, BBBB, BC, BCBD, BF, BH**, and **Memo**

Recommendation to approve second reading of revisions to **Board Policy Section C- General School Administration**, except Board Policies **CD & CED** and **Memo**

Recommendation to approve second reading of revisions to Board Policy **AC- School District Organizational Plan, Version 1 or Version 2**, and **Memo**

The motion **PASSED** unanimously (7-0).

A **MOTION** to approve the second reading of Board Policy Section A- *School District Organization* and Memo, except Board Policies AA, AC, ACA, ACB, and AG was made by Mr. Stroble and seconded by Mr. Faulkner.

The motion **PASSED** unanimously (6-0).

Mr. Buck was absent.

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of Board Policy Section B - *School Board Operations*. The board discussed amending Board Policies BBBA and BBBB.

A **MOTION** to approve the second reading of Board Policy BBBA- *Board member Conduct* with the amendment of deleting the word "full" from the last bullet point, and Memo was made by Mr. Stroble and seconded by Mr. Buck.

The motion **PASSED** unanimously (7-0).

A **MOTION** to approve the second reading of Board Policy BBBB- *New Board Member Orientation/Board Member Development Opportunities* with the amendment of changing the first bullet under Reimbursement for expenses to state "current approve rate", and Memo was made by Mr. Stroble and seconded by Mr. Buck.

The motion **PASSED** unanimously (7-0).

A **MOTION** to approve the second reading of Board Policy Section B- *School Board Operations* and Memo except Board Policies **BAC, BBA, BBABA, BBB, BBBA, BBBB, BC, BCBD, BF, BH** was made by Mr. Stroble and seconded by Mr. Buck.

The motion **PASSED** unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of Board Policy Section C - *General School Administration*. The board discussed amending policy CEI.

A **MOTION** to approve the second reading of Board Policy CEI - *Evaluation of Superintendent* with the amendment to include "at least on an annual basis" in the first paragraph and Memo was made by Mr. Stroble and seconded by Mr. Small.

The motion **PASSED** unanimously (7-0).

A **MOTION** to approve the second reading of Board Policy Section C- *General School Administration* and Memo except Board Policies CD, CED, and CEI was made by Mr. Stroble and seconded by Mr. Buck.

The motion **PASSED** unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions version 1 and 2 of Board Policy AC - *School District Organizational Plan*.

**Recommendation to approve second reading of revisions to Board Policy ACB- Resolution of Discrimination Complaints, Version 1 or Version 2, and Memo**

A MOTION to amend version 1 of Board Policy AC- *School District Organizational Plan* to delete all information after the fourth paragraph, and Memo was made by Mr. Stroble and seconded by Mr. Parker.

The motion PASSED unanimously (7-0).

A MOTION to approve the second reading of Board Policy AC- *School District Organizational Plan* version 1 as amended and Memo was made by Mr. Stroble and seconded by Mr. Buck.

The motion PASSED unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of versions 1 and 2 of Board Policy ACB - *Resolution of Discrimination Complaints*.

A MOTION to amend the second reading of Board Policy ACB- *Resolution of Discrimination Complaints* Version 1 to include the Civil Rights Coordinator contact information, and Memo was made by Mr. Stroble and seconded by Mr. Buck.

The motion PASSED unanimously (7-0).

A MOTION to approve the second reading of Board Policy ACB- *Resolution of Discrimination Complaints* Version 1 as amended and Memo was made by Mr. Stroble and seconded by Mr. Faulkner.

The motion PASSED unanimously (7-0).

**Recommendation to approve second reading of revisions to Board Policy BAC-Board Member Resignation, Version 1 or Version 2, and Memo**

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of versions 1 and 2 of Board Policy BAC - *Board Member Resgination*.

A MOTION to amend the second reading of Board Policy BAC- *Board Member Resgination* version 2 to include, moves his/her permanent residence outside of his/her school district, and Memo was made by Mr. Stroble and seconded by Mr. Buck.

The motion PASSED unanimously (7-0).

A MOTION to approve the second reading of Board Policy BAC- *Board Member Resgination* version 2 as amended and Memo was made by Mr. Stroble and seconded by Mr. Small.

The motion PASSED unanimously (7-0).

**Recommendation to approve second reading of revisions to Board Policy BBA-Organization of the School Board, Version 1 or Version 2, and Memo**

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of version 1 and 2 of Board Policy BBA - *Organization of the School Board*.

A MOTION to table the second reading of Board Policy BBA- *Organization of the School Board* and Memo was made by Mr. Stroble and seconded by Mr. Buck.

The motion PASSED unanimously (7-0).

**Recommendation to approve second reading of revisions to Board Policy BBABA- Board Officers, Version 1 or Version 2, and Memo**

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of version 1 and 2 of Board Policy BBABA - *Board Officers*.

A MOTION to approve the second reading of Board Policy BBABA- *Board Officers* version 2 and Memo was made by

**Recommendation to approve second reading of revisions to Board Policy BBB - Board Member Authority and Responsibility, Version 1 or Version 2, and Memo**

**Recommendation to approve second reading of revisions to Board Policy BBBD - Board Powers and Duties, Version 1 or Version 2, and Memo**

**Recommendation to approve second reading of revisions to Board Policy BC-Board Meetings, Version 1 or Version 2, and Memo**

**Recommendation to approve second reading of revisions to Board Policy BCBD-Board Agenda, Version 1 or Version 2, and Memo**

**Recommendation to approve second reading of revisions to Board Policy BF- Annual Reports, Version 1 or Version 2, and Memo**

Mr. Stroble and seconded by Mr. Faulkner.  
The motion PASSED unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of version 1 and 2 of Board Policy BBB - *Board Member Authority and Responsibility*.  
A MOTION to approve the second reading of Board Policy BBB- *Board Member Authority and Responsibility* version 2 and Memo was made by Mr. Stroble and seconded by Mr. Buck.  
The motion PASSED unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of version 1 and 2 Board Policy BBBD - *Board Powers and Duties*.  
A MOTION to approve the second reading of Board Policy BBBD- *Board Powers and Duties* version 2 and Memo was made by Mr. Stroble and seconded by Mr. Small.  
The motion PASSED unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of version 1 and 2 of Board Policy BC - *Board Meetings*.  
A MOTION to approve the second reading of Board Policy BC- *Board Meetings* version 2 and Memo was made by Mr. Stroble and seconded by Mr. Small.  
The motion PASSED unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of version 1 and 2 of Board Policy BCBD - *Board Agenda*.  
A MOTION to amend the second reading of Board Policy BCBD- *Board Agenda* version 2 to replace "staff members" with "Superintendent" in the first sentence of the second paragraph, and Memo was made by Mr. Stroble and seconded by Ms. Gamble.  
The motion PASSED unanimously (7-0).  
A MOTION to approve the second reading of Board Policy BCBD- *Board Agenda* version 2 as amended and Memo was made by Mr. Stroble and seconded by Mr. Buck.  
The motion PASSED unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of version 1 and 2 of Board Policy BF - *Annual Reports*.  
A MOTION to approve the second reading of Board Policy BF- *Annual Reports* version 2 and Memo was made by Mr. Stroble and seconded by Mr. Parker.  
The motion PASSED unanimously (7-0).

Recommendation to approve second reading of revisions to Board Policy BH- *Code of Ethics*, **Version 1** or **Version 2**, and **Memo**

Recommendation to approve second reading of revisions to Board Policy CD- *Line & Staff Relations*, **Version 1** or **Version 2**, and **Memo**

Recommendation to approve second reading of revisions to Board Policy CED- *Appointment of Superintendent/Superintendent's Contract*, **Version 1** or **Version 2**, and **Memo**

Recommendation to approve first reading of revisions to **Board Policy Section K** - *General Public Relations* and **Memo**

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of version 1 and 2 of Board Policy BH - *Code of Ethics*.

A **MOTION** to amend the second reading of Board Policy BH- *Code of Ethics* version 2, to include keeping the second bullet point under responsibilities, and Memo was made by Mr. Stroble and seconded by Mr. Buck.

The motion **PASSED** unanimously (7-0).

A **MOTION** to amend the second reading of Board Policy BH- *Code of Ethics* amended version 2, to include changing the fourth bullet under responsibilities to state "refusing to allow partisan politics to influence decision making", and Memo was made by Ms. Dabney and seconded by Mr. Stroble.

The motion **PASSED** unanimously (7-0).

A **MOTION** to approve the second reading of Board Policy BH- *Code of Ethics* version 2 as amended and Memo was made by Mr. Stroble and seconded by Mr. Buck.

The motion **PASSED** unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of version 1 and 2 of Board Policy CD - *Line & Staff Relations*.

A **MOTION** to approve the second reading of Board Policy CD- *Line & Staff Relations* version 2 and Memo was made by Mr. Stroble and seconded by Mr. Faulkner.

The motion **PASSED** unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of version 1 and 2 of Board Policy CED - *Appointment of Superintendent/Superintendent's Contract*.

A **MOTION** to amend the second reading of Board Policy CED- *Appointment of Superintendent/Superintendent's Contract* version 2 to change the word "appointment" to "hiring" in the title and the first sentence of the policy, and Memo was made by Mr. Stroble and seconded by Mr. Small.

The motion **PASSED** unanimously (7-0).

A **MOTION** to approve the second reading of Board Policy CED- *Appointment of Superintendent/Superintendent's Contract* version 2 as amended and Memo was made by Mr. Stroble and seconded by Mr. Faulkner.

The motion **PASSED** unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of Board Policy Section K - *General Public Relations*.

A **MOTION** to table the first reading Board Policy Section K - *General Public Relations*.and Memo was made by Mr. Stroble and seconded by Mr. Buck.

The motion **PASSED** unanimously (7-0).

Recommendation to approve first reading of revisions to **Board Policy Section L** - *Interorganizational Relations* and **Memo**

Recommendation to approve first reading of revisions to **Board Policy Section M** - *Relations With Other Education Agencies* and **Memo**

Hope on the Hill use of LCSD Facilities (Barr Street School)

**Delegates** to SCSBA Delegate Assembly -

**Receipt of consent information items-**  
BCBD

**Facilities Update** -

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of Board Policy Section L - *Interorganizational Relations*.

A **MOTION** to table the first reading Board Policy Section L - *Interorganizational Relations* and Memo was made by Mr. Stroble and seconded by Mr. Faulkner. The motion **PASSED** unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and recognized Ms. Quinn who explained to the board the details and revisions of Board Policy Section M - *Relations With Other Education Agencies*.

A **MOTION** to table the first reading Board Policy Section M - *Relations With Other Education Agencies* and Memo was made by Mr. Stroble and seconded by Mr. Faulkner. The motion **PASSED** unanimously (7-0).

A **MOTION** to table the topic of Hope on the Hill use of LCSD Facilities (Barr Street School) was made by Mr. Stroble and seconded by Mr. Faulkner.

The motion **PASSED** unanimously (7-0).

Dr. Phipps referred board members to appropriate agenda pages and informed the board that they needed to select delegates for the SCSBA Delegate Assembly in December. The board discussed choosing these delegates after the November 8th election at the November 15th regular monthly board meeting.

A **MOTION** to table the the selection of delegates to attend the SCSBA Delegate Assembly was made by Mr. Stroble and seconded by Mr. Faulkner.

The motion **PASSED** unanimously (7-0).

The board agreed to receive without discussion the reports below as consent information items. The reports were emailed to board members before the meeting.

- 2021-22 School Athletic Activities Financial **report**
- Update on sale of 8% General Obligation **Bonds**
- Red Ribbon Week **report**
- Early Head Start/Head Start monthly Director's monthly **report**
- Early Head Start/Head Start monthly Policy Council **minutes**
- Early Head Start/Head Start monthly federal progress **summary**
- Early Head Start/Head Start monthly enrollment & **attendance**

Dr. Phipps introduced Mr. Duke who gave a district-wide facilities update. Mr. Duke updated the board on the easement project at McDonald Green Elementary. He also gave



**Professional development Update -**

the board an update on the HVAC replacement projects at North Elementary and Buford Elementary that are underway. The Facilities department is waiting on the delivery of HVAC units so they can be installed at the schools hopefully during the holidays. Mr. Duke updated the board on the Brooklyn Springs Elementary kitchen renovation and the next steps of scheduling the OSF review. The Brooklyn Spring Elementary fire alarm project is underway and the Facilities department is waiting on the delivery of exterior fire alarm horns so they can be installed, reviewed, and approved by OSF.

**Executive Session -**  
BCBK

Dr. Phipps introduced Dr. Blackwell who gave a district-wide professional development update. Dr. Blackwell gave a brief overview of the October 17th. Elementary teachers and assistants traveled to Lancaster High School. Middle and high school teachers and assistants traveled to Indian Land High School. Teachers and assistants spent the day in sessions about core curriculum subjects as well as informational sessions from Human Resources, Accounting, and Technology departments. Dr. Blackwell presented a short video showing snippets from the day.

**Executive session action-**  
BCBK

The Chair called for a motion to go back into executive session.

The MOTION to enter executive session was made by Mr. Buck and seconded by Mr. Stroble.

The motion PASSED unanimously (6-1).

Ms. Gamble voted against.

The chair called for a motion to come out of executive session.

The MOTION to come out of executive session was made by Mr. Stroble and seconded by Mr. Small.

The motion PASSED unanimously (5-0).

Ms. Gamble and Mr. Buck were absent.

The chair noted that the board held an executive session at 10:12 p.m.

- In open session, a MOTION was made by Mr. Stroble and seconded by Mr. Parker to accept resignations/retirements/terminations.

The motion PASSED unanimously (6-0).

Ms. Gamble was absent.

- In open session, a MOTION was made by Mr. Small and seconded by Mr. Parker to accept the superintendent's working retirees employment recommendations for the 2022-23 school year.

The motion PASSED unanimously (6-0).

Ms. Gamble was absent.

- In open session, a motion was made by Mr. Faulkner and seconded by Mr. Stroble to accept the superintendent's certified employment recommendations for the 2022-23 school year.

The motion PASSED unanimously (6-0).  
Ms. Gamble was absent.

- In open session, a motion was made by Mr. Stroble and seconded by Mr. Parker to accept the superintendent’s certified employment recommendations for the 2023-24 school year.

The motion PASSED unanimously (6-0).  
Ms. Gamble was absent.

- In open session, a MOTION was made by Mr. Stroble and seconded by Mr. Buck to accept the superintendent’s recommendation to approve student transfers.

The motion PASSED unanimously (6-0).  
Ms. Gamble was absent.

- In open session, a MOTION was made by Mr. Small and seconded by Mr. Stroble to allow the Board Chair to send a letter to all local political candidates informing them about Board Policy KJA - *Political Solicitations on School Property*.

The motion PASSED unanimously (6-0).  
Ms. Gamble was absent.

With no other business before the board, the chair adjourned the meeting at 11:05 p.m.

**Adjournment-**  
BCBF

**Respectfully submitted,**

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Ken Buck, Secretary

**Approved:** \_\_\_\_\_

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Janice C. Dabney, Chair